

CONFIDENTIAL

Executive Registry

65-4048/1

19 JUL 1965

MEMORANDUM FOR: Director, BPAM

John:

This is a problem which you and I have discussed before and I think you know my general views. I do not wish to overcentralize. Generally speaking, I think a Deputy Director should have reasonable freedom in how he wants to organize and run his shop. However, these reorganizations do have budgetary implications, sometimes of considerable magnitude both within that directorate and in others.

I feel, therefore, that we must formalize some system of approval on organizational changes. I would appreciate it if you would give some thought to this and submit a proposal before too long.

/s/

L. K. White

LKW:rcr:17 July 65

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ER 65-4048 Memo dated 16 July to ExDir-Compt from LBKirkpatrick,
subj: Controls over Organization Changes, etc.

(EXECUTIVE REGISTRY FILE Ex. Dir.)

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Executive Registry

65-4048

16 July 1965

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Controls over Organization Changes, etc.

1. One aspect of the Executive Director-Comptroller's responsibility is that over changes in the organization. While, generally, during my tenure I would say that the Directorates have been quite cooperative in discussing with me in advance organizational changes which they wanted to make, I think the system could be formalized to a greater degree and I would urge that you issue a directive requiring written approval by yourself before any organizational changes are made. I recall the recent changes made in the DD/I in which the [redacted]

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[redacted] The DD/I, at the same time, dropped the word "Assistant" from the office chief titles. This was all done on an informal basis.

2. I would also urge that you establish tighter controls on the production and reproduction of organization charts, perhaps even to the extent of establishing in the Executive Registry, or a similar central location, a chart control office from which charts can be borrowed. There is a great diversity of charts in the Agency, both on the over-all organization structure and on individual components, and I believe it would be more useful to have this centralized.

[redacted]

Lyman B. Kirkpatrick

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